

MINUTES | Water Polo ACT Board Meeting

Date	Wednesday, 10th April 2024
Time	7:00pm-9:00pm
Venue	Online - Zoom
Invited	Matt Turnbull (MT) Tim Bennett (TB) Alexandra Spark (AS) Liam Shepherd (LS) Viviana Torres (VT) Ryan McDermott - CEO (RM)
Apologies	N/A
Absent	N/A

1. Welcome

A quorum was present and the meeting opened at 7:00 pm.

An acknowledgment of country was given.

2. Apologies

No apologies received. All board members were in attendance.

3. Conflict of Interest Declarations

No new conflicts of interest were noted.

4. Approval of previous board minutes

Resolution: The board resolved that the minutes from the previous meeting, previously circulated by email and contained in the board papers, be **approved** as a true record of the 6th March 2024 board meeting.

5. Action items

The board **noted** that all arising matters were either complete, not yet due, or covered in the meeting agenda.

6. Appointed Board Member

An application for the vacant appointed board member role was received from Diana Wilk. The board discussed her appointment and how Diana's appointment would benefit Water Polo ACT and the board.

Resolution: The board resolved to **approve** Diana Wilk's application.

7. Risk Management

Three incidents were **discussed** by the board with risks evaluated.

Action item: RM will investigate having WPACT representative athletes and their parents/guardians sign a code of conduct prior to participating in a tournament.

Action item: RM will add incident notification to the post-tour coach/management report.

Action item: The social media/communication policy will be reviewed at the May 2024 board meeting. RM will circulate it to the board for comment.

Action item: AS to attend the next CWPC meeting for a feedback session.

Action item: MT will provide EAP options to affected people.

TB left the meeting at 7:45pm

LS left the meeting at 8:10pm

8. WPACT Coach Appointments

RM presented the coach applications received for WPACT representative coaching positions.

Action item: Coaching appointments to be approved out of session to allow the input of all board members.

8. CEO Update

RM provided an update on the CGS Technical Director Role and the effect on his role as WPACT CEO.

Action item: RM will draft a description of the part-time admin officer position and budget.

RM provided an update on the National State Championships changes for 2024 and the impact on Water Polo ACT.

Players must meet minimum standards to participate in the event. If there is room, draft players from stronger states will take up the remaining team spots.

WPACT must also provide 1 staff member and 1 referee per team to the tournament at the cost of WPACT. It was agreed that as these appointments were for the benefit of all members the costs would be budgeted for and collected in membership fees as opposed to through Representative Program levies.

Action item: RM will include staff and referee expenses in the draft budget for 2024/25.

RM provided an update on the ACT Government grant submission and the early feedback provided by ACT Sport and Recreation.

It is clear that WPACT needs to consistently demonstrate the ASC's Sports Governance Principles at tier 1 or 2 level and be able to provide evidence of this to ensure the next level of funding is achievable.

WPACT will also be required to have a Reconciliation Action Plan in place within three years to access funding. The development of an RAP has been included in the grant submission.

Action item: RM will circulate our current position against the ASC's Sports Governance Principles.

9. President's update

MT updated our application for the play well and ACT Sport and Rec infrastructure grants.

MT provided an update on Water Polo Australia awards night.

10. Community Water Polo Committee

RM presented the October CWPC meeting minutes that the board **noted**.

11. Other Business

There was a discussion about the engagement of multicultural communities.

Action item: RM, VT & MT will meet to discuss an engagement strategy.

Meeting closed at 9:15pm. Next meeting: Wednesday 8th May 2024.