

MINUTES | Water Polo ACT Board Meeting

Date	Wednesday, 23 November 2022
Time	18.30
Venue	Via Zoom
Invited	Matt Turnbull, President (MT) Dayle Wilson, Treasurer (DW) (left 7.08pm) Alexandra Spark, Secretary (AS) Lawson Waser, CGS Water Polo Club (LW) Ryan McDermott, Executive Officer (RM) Sam Elliot, Nordek Water Polo Club (SE) (joined 7:07pm)
Apologies	Alex Kuzis, ANU Swimming & Water Polo Club (AK) Tim Bennett, Vice President (TB) Greg Ward, Dragons Water Polo Club (GW)
Absent	Larissa Hutchens, Vikings Water Polo Club (LH)

Agenda Item		Notes
1	Welcome	
2	Apologies	
3	Approval of previous board minutes <ul style="list-style-type: none"> 26 October 2022 	Item held over until the next meeting of the Board of WPACT.
4	President's Update	<p>WPACT AGM will be held this coming weekend – Sunday 27th November.</p> <p>MT provided a short update of the WPA AGM noting: Don Cameron (ACT) was re-appointed to the Board. Lisa Lilleyman (WA) was also appointed</p> <p>Annual Report 2021-22 has been provided to all members. MT noted it was a very good looking report and extended thanks to those, in particular the EO, who drafted the content for the report. MT extended congratulations to all that were acknowledged in the report for</p>

		<p>outstanding contribution to water polo in the ACT.</p> <p>MT provided a short update on the progress of the update to the Constitution. He noted it is critical to get people to the AGM on Sunday. Action: please encourage all members to attend on Sunday.</p> <p>A short update was provided to the Board of the information session held Wed 16 Nov. There were 3 attendees at the information session. After the information session the FAQ document was prepared and is available to all members on the WPACT website</p> <p>It was noted that we required 35-40 people required to be in attendance at the AGM. A ¾ majority required to adopt the proposed (new) Constitution.</p>
5	<p>AGM Preparation</p> <ul style="list-style-type: none"> • Sunday 27th @ 4pm • Gungahlin Lakes Function Room • Administration of the AGM • Director election • Constitution <ul style="list-style-type: none"> ○ Membership changes (ie Club is a member of WPACT, players are members of their Club) ○ Board changes (ie members (Clubs) elect executive directors) to support 	<p>AS provided a brief summary of the proposed administration & conduct of the WPACT AGM on Sunday 27 November.</p>

	<p>independence & decision making</p> <ul style="list-style-type: none"> ○ Establishment of CWPC to ensure voice of the Clubs is heard ○ Board and CWPC roles and responsibilities to be defined collaboratively. 	
7a	Update on Coach/ Manager/ Board engagement	Ryan (EO), Sandy (AS) and Naomi Owen-Penfold met on Thurs 10 th Nov. Ryan has updated Roles & Responsibilities document and awaiting finalization from Naomi before circulating to all managers.
7b	Financial reporting for Rep program	<p>As we heard in the managers/ WPACT meeting managers and parents seek transparency of costs; there has been some significant time taken to issue refunds to parents</p> <p>We heard there was recognition that parents had incurred significant costs in the last 12months</p> <p>Directors were advised that a holding account, by competition is maintained in our P&L to “segregate” costs and income received for representative tournaments from September 2022</p> <p>The Directors re-iterated their commitment to transparency and supports the proposed record keeping by competition.</p> <p>The Directors noted a desire to have managers as accountable to WPACT as WPACT is to them.</p>
6	Executive Officer’s update	WPA Sanctioning policy to be voted on this month (Nov 2022). WPACT is comfortable with the Sanctioning policy (EO has advised WPA).

		<p>Information has been received in time for first WPA tournament for Summer 2022/23.</p> <p>An issue was noted from the previous weekend that Pool Controllers were not turning up at the right time. Ryan has met with pool controllers to discuss concerns.</p> <p>Action: Clubs are reminded the first two teams playing must set up, last two teams must pack up. Clubs are also reminded that both/ all teams must perform table duty as prescribed. EO will issue an Email to clubs to action.</p>
6a	<p>Policy/ies Review</p> <ol style="list-style-type: none"> 1. Financial and Membership Policy 2. Delegations and Authorisations Policy 3. Bad Debt Policy 4. Refunds Policy 	<p>Financial policies have been circulated</p> <ul style="list-style-type: none"> • Bad Debt Policy – approved, no changes • Delegations and Financial Authorisation – approved • Refunds Policy – approved • Financial & Membership Policy – approved
6b	<p>Developing our commercial plan Deloitte Impact Day</p> <p>25 Nov 8.45 – 11am</p>	<p>Matt, Sandy, Alex, Ryan have confirmed their attendance. Attendance from others is encouraged. Request – can Clubs please send other appropriate Club members as alternates/ good to have in the room.</p>
6c	<p>Travel equalisation policy - WPA</p>	<p>Policy has been proposed by WPA and responses from States/ members was required by Monday 21 Nov. WPACT (through EO) advised WPA “yes”, in principle.</p> <p>Cost equalisation is proposed for State based events, training camps, NSC. Critical if we are to host something in the ACT it would cost us money whether we host or take away. WPA has undertaken modelling – it shows benefit for players; WPA gets flexibility for best fit locations, rather than share around; WPA sought State’s written endorsement. Not applicable for AYC.</p>
6d	<p>Competitions:</p>	<p>Nothing further</p>

	<ul style="list-style-type: none"> • Summer Comp – Juniors Round 5 & 6 fixture changes 	
7	<p>Treasurer's update</p> <ul style="list-style-type: none"> • Financial Statements 31 Oct 2022 	<p>Profit and loss – Jul – Oct 22 significantly higher than in the prior year as we didn't come out of lockdown until Oct 21.</p> <p>It was noted that Competition entry fees – are the entry fee paid to WPA for participation in WPA tournaments</p> <p>Balance sheet – the Directors discussed the importance of working towards the ability to invest/ accumulation of surplus' where possible.</p>
8	Other Business	Nothing noted.

End: 7.35pm