



Water Polo
ACT

Digital Scorekeeping Manual

**Last update:
9th October 2023**

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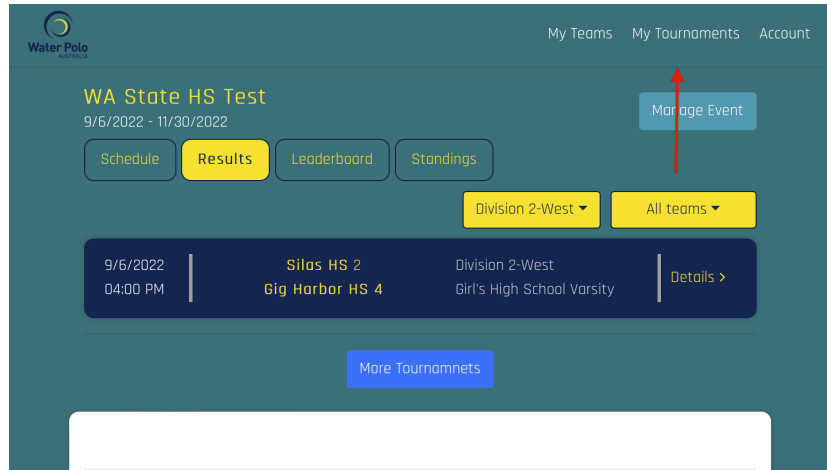
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Recording data for matches

Select a match to record

1. Navigate to My Tournaments



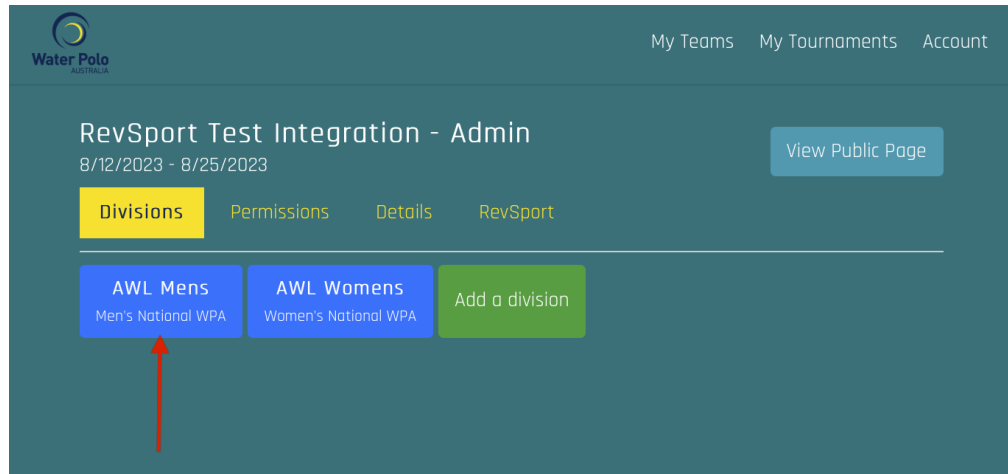
a.

2. Click on the Admin Button for the desired tournament



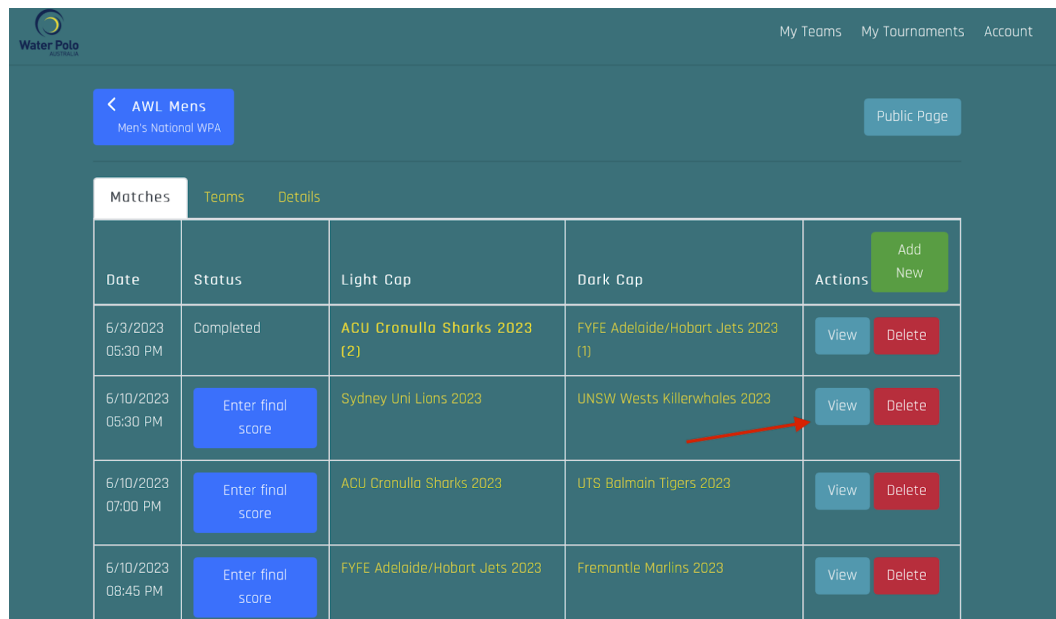
a.

3. Click on the desired division



a.

4. Click "View" on the desired match



a.

5. Click “Start Match”

The screenshot shows the Water Polo Australia interface. At the top, there is a navigation bar with "My Teams", "My Tournaments", and "Account". The main content area is divided into two columns. The left column contains a match card for "AWL Mens Men's National WPA" scheduled for "6/10/2023 05:30 PM" between "Sydney Uni Lions 2023" and "UNSW Wests Killerwhales 2023". Below this card is a "Manage Match" panel with three buttons: "Start Match" (highlighted with a red arrow), "Edit Match Date", and "Delete Match". The right column contains a table with the following data:

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	-	-	-	-	0
UNSW Wests Killerwhales 2023	-	-	-	-	0

a.

6. Click the admin tab

The screenshot shows the Water Polo Australia interface. The match card now displays "6/10/2023 05:30 PM In Progress" and "Sydney Uni Lions 2023 vs UNSW Wests Killerwhales 2023". Below the match card, there are two tabs: "Summary" and "Admin" (highlighted with a red arrow). The "Admin" tab is active, showing a message: "No game stats have been recorded. Please check back later". The table on the right remains the same as in the previous screenshot.

a.

7. Open the stat entry panel

The screenshot shows the 'Water Polo' app interface. At the top, there's a navigation bar with 'My Teams', 'My Tournaments', and 'Account'. The main content area is divided into several sections. On the left, there's a match summary for 'AWL Mens Men's National WPA' on '6/10/2023 05:30 PM' in progress, featuring 'Sydney Uni Lions 2023 vs UNSW Wests Killerwhales 2023'. To the right is a table with columns for 'Q1', 'Q2', 'Q3', 'Q4', and 'Total', showing scores for both teams. Below this, there are two tabs: 'Summary' and 'Admin'. Under the 'Admin' tab, there are two main panels: 'In Progress' and 'Manage Match'. The 'In Progress' panel has buttons for 'Enter Final Score' and 'Edit Stats', with a red arrow pointing to the 'Edit Stats' button. The 'Manage Match' panel has buttons for 'Edit Match Date' and 'Delete Match'.

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	-	-	-	-	0
UNSW Wests Killerwhales 2023	-	-	-	-	0

a.

Verify the roster

A few minutes before the match starts, it's a good idea to ensure the rosters are accurate on the Players Tab.

If a player is missing, you can enter a temporary player who is considered a 'write-in' for the scorecard

The screenshot shows the 'Official Match Stats' app interface. At the top, there's a title bar with 'Official Match Stats' and a close button. Below it, there are several tabs: 'Record Match', 'Summary', 'Timeline', 'Players', and 'Bulk Operations'. The 'Players' tab is selected, and a red arrow points to it. The main content area is divided into two columns: 'Light Caps - Sydney Uni Lions 2023' and 'Dark Caps - UNSW Wests Killerwhales 2023'. Each column has an 'Add Player' button at the top. Below the buttons are two tables. The left table has columns for '#', 'Player Name', and 'Player Name'. The right table has columns for '#', 'Player Name', and 'Player Name'. A red arrow points to the 'Add Player' button in the left column.

#	Player Name
1	Member Three
1A	(No Name Provided)
2	(No Name Provided)
3	(No Name Provided)

#	Player Name
1	Sadie Smith
1	Ben Smith
1A	(No Name Provided)
2	(No Name Provided)

Entering data for a match

1. Select the stat type

Official Match Stats ×

Record Match Summary Timeline Players Bulk Operations

Book Detail Fouls

Goal Exclusion Penalty

Full Timeout 30 sec. Timeout Game Remark

Save Missed Shot Steal

Field Block Assist Drawn Exclusion

Drawn Penalty Offensive Foul Sprint Won

Minor Misconduct Major Misconduct Brutality

Yellow Card Yellow/Red Card Red Card

Light Caps Sydney Uni Lions 2023

Dark Caps UNSW Wests Killerwhales 2023

Select Player Select Time

Select A Team First Q1 min sec

Notes
Stat Remarks...

Show hot keys Clear Save

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	-	-	-	-	0
UNSW Wests Killerwhales 2023	-	-	-	-	0

Sydney Uni Lions 2023		UNSW Wests Killerwhales 2023
(0)	Full TOS Used:	(0)
(0)	30 Sec. TOS Used:	(0)

Major Fouls

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Goals

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Finish Match

a.

2. Select the team and player

Official Match Stats
✕

Record Match

Summary

Timeline

Players

Bulk Operations

Book
Detail
Fouls

Goal

Exclusion

Penalty

Full Timeout

30 sec. Timeout

Game Remark

Save

Missed Shot

Steal

Field Block

Assist

Drawn Exclusion

Drawn Penalty

Offensive Foul

Sprint Won

Minor Misconduct

Major Misconduct

Brutality

Yellow Card

Yellow/Red Card

Red Card

Light Caps

Sydney Uni Lions 2023

Dark Caps

UNSW Wests Killerwhales 2023

Select Player

Select Player ▾

Select Time

Q1 ▾

min ⬆️⬆️

sec ⬆️⬆️

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	-	-	-	-	0
UNSW Wests Killerwhales 2023	-	-	-	-	0

Sydney Uni Lions 2023		UNSW Wests Killerwhales 2023
(0)	Full TOs Used:	(0)
(0)	30 Sec. TOs Used:	(0)

Major Fouls

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Goals

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Notes

Stat Remarks...

Show hot keys

Clear

Save

Finish Match

a.

Official Match Stats

Record Match

Summary

Timeline

Players

Bulk Operations

Book Detail Fouls

Goal Exclusion Penalty

Full Timeout 30 sec. Timeout Game Remark

Save Missed Shot Steal

Field Block Assist Drawn Exclusion

Drawn Penalty Offensive Foul Sprint Won

Minor Misconduct Major Misconduct Brutality

Yellow Card Yellow/Red Card Red Card

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	-	-	-	-	0
UNSW Wests Killerwhales 2023	-	-	-	-	0

Sydney Uni Lions 2023		UNSW Wests Killerwhales 2023
(0)	Full TOs Used:	(0)
(0)	30 Sec. TOs Used:	(0)

Light Caps

Sydney Uni Lions 2023

Dark Caps

UNSW Wests Killerwhales 2023

Major Fouls

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Select Player

Select Time

- ✓ Select Player
- 1. Member Three
- 1A. (No Name Provided)
- 2. (No Name Provided)
- 3. (No Name Provided)
- 4. (No Name Provided)
- 5. Member Two
- 6. (No Name Provided)
- 7. (No Name Provided)
- 8. Jose Adams**
- 9. (No Name Provided)

Q1 min sec

Clear Save

Goals

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Finish Match

b.



3. Select the time the stat occurred

Official Match Stats

Record Match | Summary | Timeline | Players | Bulk Operations

Book | Detail | Fouls

Goal | Exclusion | Penalty

Full Timeout | 30 sec. Timeout | Game Remark

Save | Missed Shot | Steal

Field Block | Assist | Drawn Exclusion

Drawn Penalty | Offensive Foul | Sprint Won

Minor Misconduct | Major Misconduct | Brutality

Yellow Card | Yellow/Red Card | Red Card

Light Caps | Dark Caps

Sydney Uni Lions 2023 | UNSW Wests Killerwhales 2023

Select Player | Select Time

8. Jose Adams | Q1 | 1 | 23

Notes

Stat Remarks...

Show hot keys | Clear | Save

Finish Match

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	-	-	-	-	0
UNSW Wests Killerwhales 2023	-	-	-	-	0

Sydney Uni Lions 2023		UNSW Wests Killerwhales 2023
(0)	Full TOs Used:	(0)
(0)	30 Sec. TOs Used:	(0)

Major Fouls	
Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Goals	
Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

a.

4. Save the stat

Official Match Stats

Record Match Summary Timeline Players Bulk Operations

Book Detail Fouls

Goal Exclusion Penalty

Full Timeout 30 sec. Timeout Game Remark

Save Missed Shot Steal

Field Block Assist Drawn Exclusion

Drawn Penalty Offensive Foul Sprint Won

Minor Misconduct Major Misconduct Brutality

Yellow Card Yellow/Red Card Red Card

Light Caps Dark Caps

Sydney Uni Lions 2023 UNSW Wests Killerwhales 2023

Select Player Select Time

8. Jose Adams Q1 1 23

Notes

Stat Remarks...

Show hot keys Clear Save

Finish Match

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	-	-	-	-	0
UNSW Wests Killerwhales 2023	-	-	-	-	0

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023
(0)	Full TOs Used: (0)
(0)	30 Sec. TOs Used: (0)

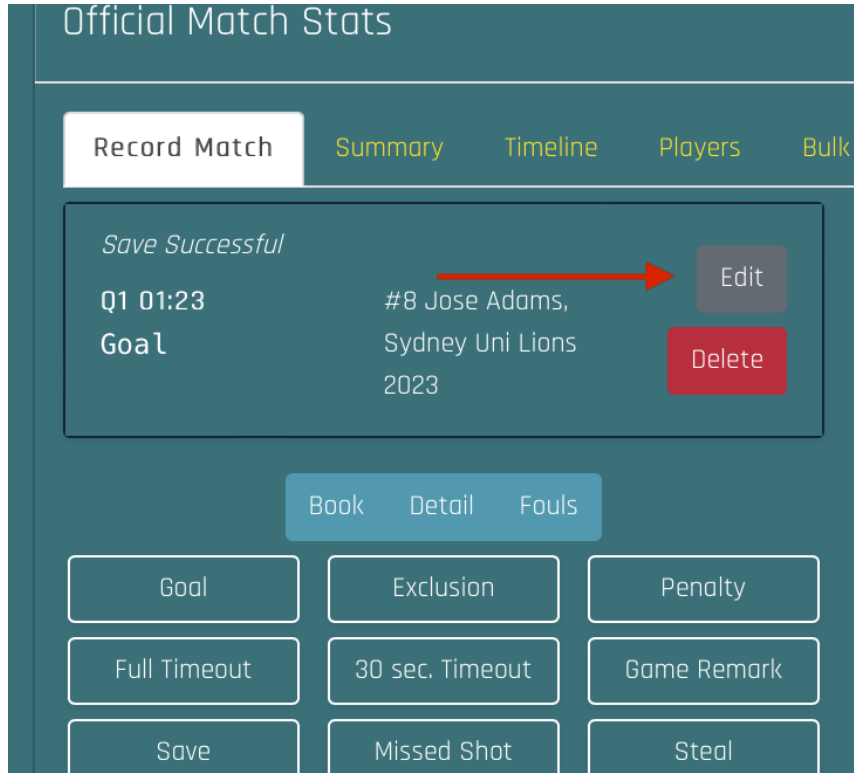
Major Fouls	
Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Goals	
Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

a.

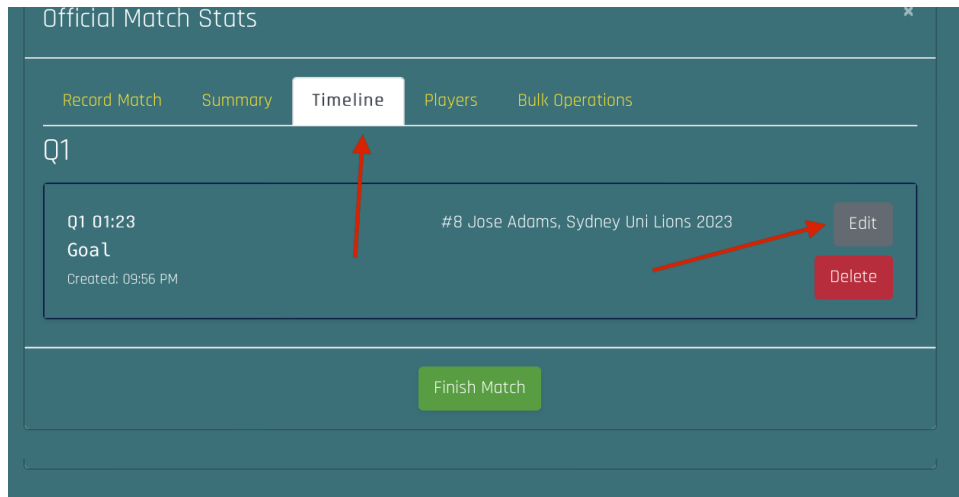
Editing a stat

1. Select the stat you'd like to edit from the Last Stat shortcut or the timeline tab
 - a. Last stat shortcut



i.

b. You can also select a different stat from the timeline



i.

2. Select the updated metadata and click “Update”

Official Match Stats

Record Match

Edit Game Stat

Book Detail Fouls

Goal Exclusion Penalty

Full Timeout 30 sec. Timeout Game Remark

Save Missed Shot Steal

Field Block Assist Drawn Exclusion

Drawn Penalty Offensive Foul Sprint Won

Minor Misconduct Major Misconduct Brutality

Yellow Card Yellow/Red Card Red Card

Light Caps Dark Caps

Sydney Uni Lions 2023 UNSW Wests Killerwhales 2023

Select Player Select Time

1. Ben Smith Q1 1 23

Notes

Stat Remarks...

Show hot keys Clear Update

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	1	-	-	-	1
UNSW Wests Killerwhales 2023	0	-	-	-	0

Sydney Uni Lions 2023		UNSW Wests Killerwhales 2023
(0)	Full TOs Used:	(0)
(0)	30 Sec. TOs Used:	(0)

Major Fouls	
Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Goals	
Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023
#8. Jose Adams - (1) Q1	

a.

Swapping a player's cap number

If a player's cap is missing or is torn during play, you can assign them a new cap number from the player's tab

Official Match Stats

[Record Match](#) [Summary](#) [Timeline](#) **Players** [Bulk Operations](#)

Light Caps - Sydney Uni Lions 2023

Dark Caps - UNSW Wests Killerwhales 2023

Add Player

Add Player

#	Player Name
1	Member Three
1A	(No Name Provided)
2	(No Name Provided)
3	(No Name Provided)

#	Player Name
1	Sadie Smith
1	Ben Smith
1A	(No Name Provided)
2	(No Name Provided)

Completing a match

1. Click the “Finish Match” button

The screenshot shows the 'Official Match Stats' interface for a match between Sydney Uni Lions 2023 and UNSW Wests Killerwhales 2023. The interface includes a navigation bar with 'Record Match', 'Summary', 'Timeline', 'Players', and 'Bulk Operations'. A 'Record Match' section shows a goal by #1 Ben Smith at 01:23. A table displays the score by quarter: Sydney Uni Lions 2023 (0, 0, 0, 0) and UNSW Wests Killerwhales 2023 (1, 0, 0, 0). The interface also features a grid of event buttons (Goal, Exclusion, Penalty, etc.), a 'Notes' section, and a 'Finish Match' button at the bottom, which is highlighted with a red arrow.

Official Match Stats

Record Match Summary Timeline Players Bulk Operations

Update Successful
Q1 01:23 Goal #1 Ben Smith, UNSW Wests Killerwhales 2023
Edit Delete

Book Detail Fouls

Goal Exclusion Penalty
Full Timeout 30 sec. Timeout Game Remark
Save Missed Shot Steal
Field Block Assist Drawn Exclusion
Drawn Penalty Offensive Foul Sprint Won
Minor Misconduct Major Misconduct Brutality
Yellow Card Yellow/Red Card Red Card

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	0	-	-	-	0
UNSW Wests Killerwhales 2023	1	-	-	-	1

Sydney Uni Lions 2023 UNSW Wests Killerwhales 2023

Sydney Uni Lions 2023	Full TOS Used:	UNSW Wests Killerwhales 2023
(0)		(0)
(0)	30 Sec. TOS Used:	(0)

Major Fouls

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023

Goals

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023
	#1, Ben Smith - (1) Q1

Light Caps Dark Caps

Sydney Uni Lions 2023 UNSW Wests Killerwhales 2023

Select Player Select Time

Select A Team First Q1 min sec

Notes

Stat Remarks...

Show hot keys Clear Save

Finish Match

a.

2. Click “Complete Match Without Official Verification”

Official Match Stats ✕

Summary | Timeline | Players | Bulk Operations

	Q1	Q2	Q3	Q4	Total
Sydney Uni Lions 2023	0	-	-	-	0
UNSW Wests Killerwhales 2023	1	-	-	-	1

Sydney Uni Lions 2023		UNSW Wests Killerwhales 2023
(0)	Full TOs Used:	(0)
(0)	30 Sec. TOs Used:	(0)

Major Fouls

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023


Goals

Sydney Uni Lions 2023	UNSW Wests Killerwhales 2023
	#1, Ben Smith - (1) Q1

Add Official Verification

Official Name

Official Email



a.